

Applicant submits GRADSAF and emails the Graduate Admissions Office.

Department review on academic grounds

Does application merit academic offer?

NO

Application unsuccessful – applicant informed

YES

Dept & DC recommend offer of admission

Head of Graduate Admissions Office (GAO) contacts applicant requesting further details on their conviction.

Is the offence a high/medium risk?

NO

GAO proceeds with offer as normal.

YES

Head of GAO refers to standing committee.

Do Standing Committee accept?

YES

Proceed with offer as normal including any relevant conditions that may be attached to applicants admission.

NO

GAO write to applicant and withdraw application.